

SMOG MOTORCYCLE OWNERS GROUP SOUTH AFRICA



Constitution & By-Laws

v2.2 MARCH 2025



INDEX

THE MEANING OF OUR COLOURS	1
SMOG COLOURS	2
CHARITY & COMMUNITY INVOLVEMENT	5
SMOG ETIQUETTE	5
BE RESPECTFUL	6
BE A SMOG RIDER	8
ALCOHOL AND ANGER	9
SHARE BUT DON'T BE AN ASS ABOUT IT	9
ORGANISATIONAL STRUCTURE	11
PRIMARY OFFICERS	12
SECONDARY OFFICERS	18
THE CODE OF CONDUCT OF MEMBERS	22
SMOG BYLAWS	28
MEMBER OF SMOG APPROVING THESE BYLAWS	0





SMOG CONSTITUTION

v2.2 MARCH 2025

THE MEANING OF OUR COLOURS

We proudly wear our colours, clearly understanding the SMOG purpose and image and what our colours represent.

The SMOG colours combine three distinct parts: the top rocker, the patch and logo and the bottom rocker.

TOP ROCKER



The top rocker contains the name SMOG MOTORCYCLE OWNERS GROUP, describing our heritage, our combined and shared interests, and our emphasis on flexibility.

PATCH & LOGO



The patch and logo part, located in the centre of the colours, combines several elements that hold significant meaning to what SMOG represents. The **CHAIN** represents the unbreakable bond of brotherhood, which stands true in the relationships between SMOG members. The **HELMET** represents the passion for motorcycles, which gave birth to SMOG. **NUMBER 63** represents the year SPAR was established in South Africa, and finally, the **WINGS** represent the angels who guide and protect us both on and off our motorcycles. Even though there is no longer any affiliation with the SPAR Group, the number 63 remains a reminder of where the group was established.

BOTTOM ROCKER



The bottom rocker contains the land of our birth. SMOG does not have named chapters and extends group membership across South Africa.





SMOG COLOURS

Smog membership is represented by someone wearing the colours. A Smog Member is an individual who has been awarded the right to wear the colours, regardless of whether they ride their motorcycle every day, once a week, or even once a year. Their membership rights are protected regardless of whether they ride as a pillion or are unable to continue riding due to circumstances beyond their control. As SMOG members, we take pride in wearing our colours, which represent the integrity, unity, and principles that define our community.

The SMOG colours symbolise pride and are to be treated with the utmost respect. Thus, any modifications to or defacing of the SMOG colours are seen as a violation of this principle and will not be tolerated by its member who hold this principle in high regard.

We value honouring the colours given to us, and we wear them with pride.

The colours you wear are entrusted to you as symbols of unity and pride, and they remain the property of SMOG. Should you decide to resign from the group, you must return your colours and any other items that signify your membership. This requirement ensures that our colours' sanctity and respect are always maintained.

You must treat the colours of others with the same respect you show to your own. Never touch another member's colours or any other group or club, including their cuts. Doing so is a severe sign of disrespect and may lead to unnecessary confrontation.

SMOG does not enforce any form of exclusivity and is not intended to replace or substitute itself with any Motorcycle Clubs to which its members are associated. SMOG is committed to supporting fellow MCs and supports the rights of its members to wear the patch of other MCs that they may be part of at events **outside** of SMOG events.

When it comes to wearing your colours, there are specific guidelines. While riding alone, wearing your colours is optional. However, during SMOG group rides, SMOG events, or when riding with other motorcycle groups or clubs (*unless you are a patched member of that club and are required to wear the patch*), it is mandatory to wear your colours to maintain unity and uphold the brotherhood that SMOG represents. As a patched member, you must also wear your colours to all SMOG dinners and functions; while you may remove your jacket, your cuts and colours must remain on. If you stay overnight at an accommodation offering breakfast, wearing your colours at the breakfast table is optional. However, your colours must be worn while riding to a breakfast





SMOG CONSTITUTION

v2.2 MARCH 2025

meeting. Always remember that wearing your colours is not just about personal pride—it's about representing the group and the values we stand for.

When you wear your colours, you represent yourself, the SMOG name, our associations, and everything our members stand for. Therefore, conduct yourself with respect and uphold the honour of the SMOG colours. Remember, when you wear the colours, you carry the legacy of SMOG, so don't forget to behave accordingly.

SMOG colours will only be awarded to members who have been with the group for a minimum of six months, have accompanied SMOG on a minimum of three official rides and one weekend away, have paid their membership fees, and have been accepted as a member by majority vote of the SMOG executive.

The probation criteria for colours may be overruled by executive decision if the SMOG executive committee agree that a prospective member has sufficient prior qualifications, which overrule the qualifying criteria.

The following is a visual representation and an example of how colours and patches are to be attached to a member's cuts. Even though colours can be attached to any vest or cuts, black leather waistcoats are strongly encouraged and favoured.





SMOG CONSTITUTION

v2.2 MARCH 2025



The space highlighted above is reserved explicitly for SMOG colours and patches, and no other badge may be placed between SMOG colours or patches. Other badges and pins are allowed and can be placed on the front of the cut or vest or to the left or right of the colours on the back.

SMOG offers a unique distinction in its colours to honour the contribution and presence of our female members. The colours awarded to female SMOG members will embed crystals as part of the colours, adding a touch of elegance and individuality. These crystals reflect personal style and the strength and resilience our female riders bring to the group. Embedding crystals into the colours symbolises pride and unity, celebrating the diversity and inclusiveness that SMOG stands for.

Smog will not tolerate members wearing badges that offend members of the other sex, race group or culture.





CHARITY & COMMUNITY INVOLVEMENT

Supporting charitable causes is a cornerstone of SMOG's mission. The group takes pride in its philanthropy, consistently engaging in initiatives that benefit the wider community. From organising fundraising events to participating in charity rides, SMOG members are committed to making a positive impact beyond their love for motorcycles. This strong sense of charity underscores the brotherhood and solidarity that SMOG embodies, reinforcing their dedication to giving back to society and enriching the lives of others.

This philosophy is not limited to charitable organisations and does not end with supporting local communities; it extends to the communities that share the road with us. As a group accepted and mutually respected by councils and MCs alike, SMOG shares responsibility for supporting fellow bikers in need. Thus, contributions to well-managed benevolent funds through vehicles such as President's Councils form part of our DNA.

However, charity starts at home. This proverb argues that we should take care of our family or immediate responsibilities before extending help to others. It means ensuring we consider our members as primary benefactors when and where needed. It also means not extending our members beyond what they are capable of in the name of being charitable.

Given these principles, the executive committee's strategies include adopting and supporting charities and communities. Thus, the Primary Officers will carefully consider each engagement's merits and provide support where possible. SMOG has accepted the responsibility to support charities and charitable initiatives. Members must, therefore, accept that they will be called upon to support these responsibilities as SMOG ambassadors.

SMOG ETIQUETTE

Simply put, SMOG etiquette is how we conduct ourselves, behave, and talk to each other; it is the common courtesy we show others. The basic idea behind establishing the SMOG rules of etiquette is to remind everyone,

"DO NOT BE AN ASSHOLE".

SMOG was established as a platform for individuals to develop positive friendships and relationships through the common interest and passion for motorcycle riding. Most things we do





SMOG CONSTITUTION

v2.2 MARCH 2025

are more enjoyable in a group, where experiences and memories can be shared. The idea behind SMOG is to bring more enjoyment to the riding experience for all its members.

Respect for one another is paramount within SMOG. Respect extends beyond basic manners to fostering an environment of mutual trust and understanding.

Thus, we value active listening, a willingness to help, and respect for the diverse backgrounds and experiences that each Member brings to the group.

Doing so creates a supportive and inclusive community where everyone feels valued.

Furthermore, punctuality is a key aspect of SMOG etiquette. Arriving on time for meetings, rides, and events demonstrates respect for fellow members' time and schedules. It also ensures that our activities run smoothly and that all members can fully participate.

In our communications, clarity and politeness are essential. Adhering to respectful language and clear instructions helps avoid misunderstandings and conflicts, whether through verbal exchanges or written messages.

Thus, we value constructive feedback and open dialogue to maintain harmony within the group.

BE RESPECTFUL

We value mutual respect.

We treat everyone the way we want to be treated. However, the importance of the respect we show others is equal to our ability to keep our sensitivities in check. Being a prima donna can undermine teamwork and create tension, disrupting the balance of mutual respect essential to healthy relationships. True respect involves acknowledging everyone's contributions equally and treating each person with the same. When we prioritise mutual respect over self-centred behaviour, it creates an environment where everyone feels valued and heard, eliminating the need for anyone to act as if they are more deserving than others. Respecting others as equals ensures that everyone's strengths can contribute to shared success without emphasising one person's needs.

What or who you are outside of SMOG has no significance in SMOG. No one cares how much money you have, how expensive your bike is, or whether you think you're the man. It does not





SMOG CONSTITUTION

v2.2 MARCH 2025

matter if you are the ruler of the free world outside of SMOG; while on a SMOG ride or an event, you are an equal, serving the group and its members in line with the values we all subscribe to. Your fellow Smoggers are your equal, no better, no worse, so treat them accordingly and speak to them how you would like to be spoken to.

SMOG leaders are elected by its members to serve the group. The leaders are elected to a leadership hierarchy and given the chain of responsibility to lead and serve the needs of those who elected them. We respect the decisions they make and, thus, respect their position of authority. Similarly, we expect other MCs to respect our leaders in the same way and, for that reason, equally respect the leadership of other MCs, especially when joining or socialising in the activities of SMOG or another MC.

We don't condone political behaviour, and we strongly discourage unwelcomed opinions. Opinions about race, gender, politics, and religion should be kept to yourself, and you should respect the rights of others to believe and support what they want. Likewise, **don't be a bike basher**. You cannot call yourself a bike enthusiast if you judge. No matter what, every bike is a winner in its own way. If you don't like a certain bike, keep your mouth shut. Just because you think your bike is better than others don't mean it's true.

SMOG likes and supports good family values; don't mess around with your family or the families of the other riders or guests. This principle means don't fight, don't be abusive or use abusive language, don't be sexist, show respect to others and don't fool around with anyone you're not supposed to. Riders can only bring their girlfriends if their wives know about it.

Make sure your guests are well-behaved at all times. If you want an outsider guest to accompany you on a SMOG ride, this must be **cleared with the SMOG president** beforehand. Guests must be aware of the '*share the experience, share the cost*' practice, as they will also be required to contribute to their share of any shared cost experience. Guests need to be social; we don't want miserable tag-a-longs who sit alone in the corner and don't include themselves in the group.

Know your limits. When we party, we party, but let's be grown-ups about it, getting paralytic drunk, falling all over the show, throwing up in the corner and generally being an asshole drunk may have been funny in high school, but we're not in high school anymore. Know your limits and take a break when you may be taking it too far. Someone will make it for you if you can't make that call yourself.

We all ride for pleasure, so let's make our rides pleasurable. Leave your stress, aggravation, hang-ups and insecurities at home and enjoy yourself around others who share your passion.





BE A SMOG RIDER

We value commitment; as such, we ride when we say we ride, no matter what!

If a ride is set to depart at a designated time, the rider must be 100% ready to ride at that time. Do not make others wait because you still need to fill up, check your tyres or finish your cup of coffee. Riders should attempt to be at the designated meeting point at least 15 minutes before departure and ensure that their ride is fuelled up, with oil levels and tyres checked before departure time.

Make sure your bike is road ready. Be aware of the demands that will be made on your motorcycle with every ride, and make sure your machine is up to the task. Do not participate in a ride if your motorcycle or engine tyres are not in good condition. The fastest way to ruin a ride is to be stuck on the side of the road because you're riding with a flat tyre, because you thought the lack of tread on the tyre simply meant it was now a racing slick, or the smoke coming out the exhaust probably wasn't such a big deal. If your bike is not ride-ready, you will be asked to take it back home.

We ride as a pack when we ride, so make sure you ride according to the SMOG pack riding rules. Do not mess around in the pack, maintain your road position, and ensure you understand that there are riders in front of you, next to and behind you, and your actions affect everyone around you. When the pack overtakes another vehicle, don't slow down immediately after you pass the vehicle. There are riders behind you who are also trying to pass, so if you don't give them space, they're going to be stuck in the oncoming lane. So, if the pack is half a kilometre behind you, make sure you don't slow down before there's a half-kilometre gap between you and the vehicle you just passed.

The pack rides at a pace which suits all riders. If you want to stretch your legs on your motorcycle or take an alternate route which better suits your riding or your cycle, then arrange with the Road Captain before the ride that you, and at least one buddy, can ride ahead at your preferred pace or route. If you split from the pack, you must have at least one rider with you. **SMOG uses buddy riding principles**, so if your ride goes tits-up, there's at least one person with you to help you and your bike out of the bushes or to call for assistance.





ALCOHOL AND ANGER

Don't ride pissed or pissed off. Alcohol and aggression are not good partners for motorcycles. The legal limit for alcohol is a breath alcohol content of 0.24mg per 1,000ml or a blood alcohol limit of 0.05g per 100ml, which says you must wait an hour after drinking three-quarters of a beer before you are allowed to ride. Likewise, for aggression, if someone or something has pissed you off, walk it off; don't ride it off. You can't think rationally when angry, so don't climb on something that demands your attention. No one wants their ride ruined by ambulances or jail time, so ride sober, with a clear head. If someone thinks you're too drunk, high or messed up to ride, they will inform the Road Captain, and you'll be pulled from the ride until you're clear-headed enough not to pose a threat to yourself or your fellow riders. We all have families, so let's get back to them in one piece.

Don't promote road rage. Unfortunately, we are going to be faced with asshole drivers from time to time. Please resist the temptation to become aggressive towards inconsiderate motorists. Riding in a pack can be intimidating to an aggressive motorist, and the natural desire for self-preservation will see such a driver use his vehicle as a weapon rather than facing the prospect of hand-to-hand combat with a group of riders. Such a response from an angry motorist would risk all riders' lives, not only one. Cars are bigger and heavier than bikes, offering the operator far greater protection in a collision. **Please don't pick a fight on the road.**

SHARE BUT DON'T BE AN ASS ABOUT IT

SMOG operates as one unit when we ride, with all its members and guests sharing the experience. If you want to share the experience, you must be prepared to share some of the costs. Where meals are eaten, the cost of the meals will be shared equally among all present, including guests. This shared expense practice must be accepted. If someone has chosen not to eat and simply wants a glass of water, TOUGH, they will still be required to contribute to covering the group's cost. Likewise, if someone has decided to order something costly from the menu, then the cost is carried by everyone.

But here's where the "**don't be an ass**" rule comes in: don't order something expensive just because you know it won't cost you much. If you genuinely want a pricey item, go ahead, but don't take advantage of the system by ordering something extravagant simply to get a free ride on the group's tab.





SMOG CONSTITUTION

v2.2 MARCH 2025

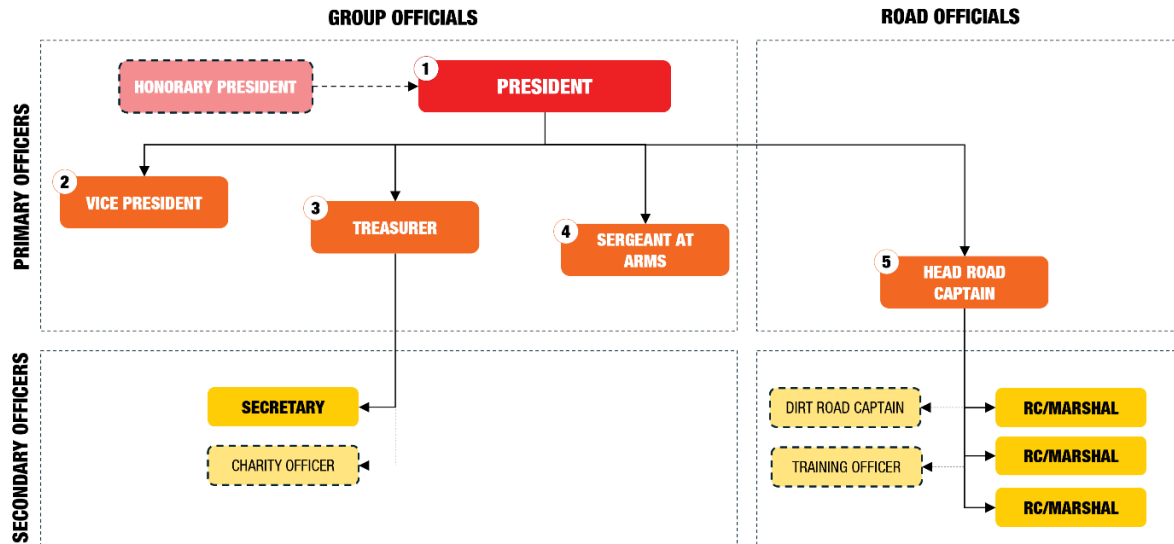
We value doing the right thing.

When insisting on having something more expensive, don't be asked to contribute more; balance it by considering other shared expenses. For instance, offer to cover other costs, such as tipping the servers or contributing more generously to the shared meal cost. This proactive behaviour ensures fairness and avoids the impression that you are taking advantage of the shared cost system. Remember, the aim is to foster camaraderie and mutual respect among all members, making rides and activities enjoyable and stress-free for everyone.

If you bring alcohol, food or anything else along on a ride, and you have bought it into a communal area, then that is considered a contribution to the group and can be shared among all. If you don't want it shared, then keep it with you. Once offered to the group, you cannot claim ownership and complain if you have never had a chance to have any before it is finished. Also, if something has been left for the group to share, it must stay there. No one is allowed to remove anything from the share table; you may have some, but it stays where it is.



ORGANISATIONAL STRUCTURE



The SMOG organisational structure comprises two functions, primary and secondary officers and two authority types, group officials and road officials.

Primary officers are executive committee members elected for a three-year term by members in good standing at a SMOG Annual General Meeting. Even though each Officer is charged with specific duties, the nature of this function is hierarchical, limiting the degree of authority and accountability at each level. For operational decision-making purposes, each Primary Officer carries one vote, and each decision can only be voted on when a quorum exists, consisting of 80% of all Primary Officers (any four Primary Officers). In the event of a tie, the President shall have a second or casting vote to break the deadlock.

Secondary officers are non-executive committee members serving the Committee in fulfilling their responsibilities. Secondary officers are not elected but are proposed by primary officers based on the work they are required to do. A majority vote by primary members results in the nominee being accepted. The result is that secondary members do not carry a vote. Also, based on the conditions or their specific role, they may or may not be required to attend the operational meetings held by the Committee. The secondary officer function consists of several roles, some of which must be filled and others not. For instance, the Secretary is a function that requires an



SMOG CONSTITUTION

v2.2 MARCH 2025

individual's active involvement, whereas the Safety Officer may not. Thus, roles with solid borders are considered crucial, and those with dotted borders are not.

The two distinct authority types allow responsibility, authority, and accountability to shift between those primarily responsible when the group is off the road (group officials) and those responsible principally when the group is on the road (road officials). For instance, even though from a group official's perspective, the Head Road Captain appears to have the lowest hierarchical order and thus accountability and authority outweighed by their peers, this is only the case off the road. In fact, when considering the on-the-road focus, from a road official's perspective, the Head Road Captain becomes the primary individual responsible and accountable for the group they are leading, outweighing the authority of their peers.

Primary Officers may hold a primary and secondary office unless the secondary office position is not a direct reporting line into the primary office. For instance, a Treasurer may not assume the Secretary or Charity Officer role. Primary Officers may only hold one primary office. However, Secondary Officers may hold multiple secondary offices. For example, a secretary may hold additional offices, such as a Marshal or Charity Officer, if required.

PRIMARY OFFICERS

PRESIDENT

The SMOG president is ultimately responsible for the well-being of SMOG and is, as such, ultimately accountable for the actions of SMOG, its executive, and its members. The President holds a crucial leadership role and is responsible for guiding the group, setting its direction, and maintaining order among members. In addition, the President upholds the SMOG bylaws, conducts meetings, coordinates and controls all Officer's responsibilities and promotes and protects the SMOG Brand and the brands of its associates. The President is the central figure who ensures the group operates with unity, integrity, and purpose, representing both a respected leader and a guiding force for members.

The President's key responsibilities include:

- **Leadership and vision:** The President sets the overall direction for the group while ensuring it stays true to its mission, values, and goals.





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Decision-making:** As the top decision-maker, the President often has the final say in group matters, from approving new members to planning events. The President may mediate disputes and make difficult decisions in the group's best interests.
- **Representing the group:** The President serves as the public face of the group, representing it in interactions with other MCs, communities, and organisations. They foster relationships with other MCs, including organising joint events or rides. Where needed, the President will liaise with the public and provide any statements if required.
- **Overseeing activities:** The President typically oversees group events, meetings, and activities, ensuring they align with the group's values and run smoothly. They may work closely with other officers, such as vice presidents or event coordinators, to plan and execute activities.
- **Ensuring order and discipline:** The President upholds group rules and standards, sometimes enforcing discipline if members violate group codes of conduct or bylaws.

HONORARY PRESIDENT

The title of Honorary President honours an individual's past service or contributions, whether financial, organisational, or social, acknowledging their role as a former leader, founding member, or long-time supporter. The Honorary President is a respected individual given a symbolic leadership role within SMOG without necessarily holding active decision-making powers or administrative responsibilities. This title is often honorary, meaning it's awarded to recognise someone's significant contributions, influence, or support for the group over time, even if they may no longer be active riders or participants in day-to-day group activities. Thus, even though the Honorary President is a Primary Officer, they do not carry a voting role in the executive committee.

This position carries a ceremonial role, where the Honorary President is invited to participate in significant group events, ceremonies, and gatherings, giving speeches or being recognised for their legacy within the group. Serving as a symbol of respect, the title reflects other members' admiration for this individual, often seen as a role model embodying the group's values and traditions. Unlike the President, an Honorary President typically does not engage in daily club operations, decision-making, or administrative duties. However, they may be consulted for advice on important matters due to their experience and wisdom.

The Honorary President's key responsibilities include:





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Sounding board:** The Honorary President acts as a sounding board to the President, guiding them in defining and executing the strategy.
- **Representing the group:** The Honorary President is often required to represent the group in interactions relating to SMOG activities, including representing the group at gala events.

VICE PRESIDENT

The Vice President serves as the President's primary support and often acts as a second-in-command, ready to step in whenever the President is unavailable. Essentially, the Vice President is a key leader who supports and complements the President's role, ensuring continuity, stability, and strong support for group activities and member engagement.

The Vice President's key responsibilities include:

- **Supporting the President:** The Vice President assists the President in decision-making and leadership duties, often acting as a sounding board and providing input on group matters. They collaborate closely with the President to ensure smooth group operations.
- **Stepping in as acting President:** If the President is absent or unable to fulfil their duties, the Vice President temporarily assumes the role, making them responsible for leading meetings, representing the group, and overseeing activities during that time.
- **Maintaining group order and unity:** Like the President, the Vice President also plays a role in enforcing group rules and resolving conflicts among members, helping to maintain order and unity.
- **Mentoring new members:** The Vice President may take an active role in onboarding and mentoring new members, ensuring they understand group values, rules, and expectations.

TREASURER

The Treasurer plays a crucial role in the group's financial health and accountability, ensuring that funds are managed responsibly, transparently, and effectively to support the group's goals and activities.

The Treasurer's key responsibilities include:





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Financial management:** The Treasurer maintains accurate records of the group's income and expenses, ensuring that all financial transactions are well-documented. This includes tracking membership dues, donations, event fees, and other sources of income.
- **Budgeting and planning:** Working with other officers, the Treasurer helps develop budgets for group activities and events, ensuring that funds are allocated effectively and that the group stays financially stable. They may advise on cost-cutting measures or fundraising opportunities as needed.
- **Collecting and managing dues:** The Treasurer is typically responsible for collecting membership dues and keeping records of who has paid. This helps ensure the group has a steady cash flow to support its activities.
- **Paying group expenses:** The Treasurer handles payments for group expenses, such as event costs, merchandise, and maintenance. They are responsible for ensuring these expenses are within the budget and align with the group's priorities.
- **Financial reporting:** The Treasurer regularly reports on the group's financial health to other officers and members, providing transparency and accountability. This may include monthly or quarterly financial statements and an annual report to keep everyone informed.
- **Maintaining financial records:** The Treasurer ensures that all financial documents, receipts, and statements are organised and safely stored. This documentation is essential for internal financial audits and future budgeting.
- **Event organisation support:** The Treasurer supports the Secretary with organisational matters, such as events, away trip planning, charity drives, and functions.

SERGEANT AT ARMS

The Sergeant at Arms is a key figure who upholds the group's integrity, discipline, and security, ensuring its values are respected, and members can safely enjoy their shared passion for motorcycling. The Sergeant at Arms is responsible for ensuring that the orders of the Executive Committee are carried out appropriately, maintaining the integrity and discipline of the group. They are tasked with policing and keeping order at all group events, stepping in to handle disruptions except in situations specifically managed by the Road Captain. Acting with authority, the Sergeant at Arms may instruct members to assist in maintaining order and promoting a respectful and safe environment. Additionally, it is their duty to report any unseemly behaviour or incidents to the Executive Committee, providing accountability and reinforcing the group's commitment to its values.

The Sergeant at Arms' key responsibilities include:





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Enforcing group rules and discipline:** The Sergeant at Arms ensures that all members adhere to the group's bylaws and code of conduct. They address any violations of group rules, maintain discipline, and may recommend corrective actions if members fail to comply with expectations.
- **Maintaining order:** During meetings, events, and rides, the Sergeant at Arms keeps order and ensures that proceedings run smoothly. They may step in if conflicts arise, working to resolve disputes peacefully and fairly.
- **Providing security:** The Sergeant at Arms is often responsible for the safety and security of group members, especially during gatherings, public events, or rides. This might include checking venues for safety, organising security arrangements, and coordinating with local law enforcement if necessary.
- **Protecting group assets:** In addition to member safety, the Sergeant at Arms may safeguard group property, including colours and memorabilia, ensuring they are respected and protected from damage.
- **Supporting the President and officers:** The Sergeant at Arms works closely with the President and other officers, assisting with group activities and helping to enforce the President's directives. They are often seen as a trusted advisor, supporting the leadership to uphold the group's values and reputation.
- **Ceremonial duties:** The Sergeant at Arms plays a role in ceremonial activities, such as initiating new members, overseeing rituals, or participating in special events that reflect the group's traditions and camaraderie.

HEAD ROAD CAPTAIN

The Head Road Captain is a Motorcycle Safety Institute (MSI) Certified Road Captain responsible for planning, organising, and leading rides, ensuring safety and coordination among members on the road. In essence, the Head Road Captain is the leader on the road, ensuring that rides are safe, organised, and enjoyable while fostering discipline and teamwork among riders.

The Head Road Captain's key responsibilities include:

- **Planning routes and rides:** The Head Road Captain researches and plans the routes for group rides, considering factors such as distance, road conditions, fuel stops, and safety. They map out scenic or strategic routes that align with the group's goals for each ride and, with the help of the Sergeant at Arms, coordinate Municipal and Provincial permits for special events, if required.





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Ensuring ride safety:** Safety is a top priority for the Head Road Captain. They establish and enforce riding protocols, communicate hand signals, and educate members on safe riding practices. Before each ride, the Head Road Captain must conduct a safety briefing to ensure everyone understands the plan and expectations.
- **Leading the pack:** During rides, the Head Road Captain leads the group, setting the pace and managing traffic conditions. They ensure the group remains together, avoiding issues from members straying or getting lost. They typically ride in front, with an assistant or "sweep" rider at the rear to keep the group organised.
- **Command and control:** The Head Road Captain commands and controls the deployment of all Road Captains and Marshals appointed by the executive or temporarily appointed for a specific ride. This responsibility extends to taking responsibility for the conduct of Road Captains or Marshals while on the road, as well as determining the performance of Road Captains and Marshals (Profile, leadership, skills) in support of directing and reporting on Rides or Safety training, Marshal training or Skills evaluation as well as the implementing thereof.
- **Managing emergencies and breakdowns:** In case of accidents, mechanical breakdowns, or other emergencies, the Head Road Captain takes charge, coordinating assistance or adjustments to the route if necessary. They may carry tools or coordinate with members who can assist in these situations.
- **Communicating with members:** The Head Road Captain communicates ride details, expectations, and any changes to the plan before and during the ride. This includes route updates, expected stops, riding formations, and safety reminders. They ensure that everyone is informed and prepared.
- **Collaborating with group officers:** The Head Road Captain works closely with the President and other officers to align rides with the group's objectives, values, and events calendar. They may also help plan joint rides with other MCs or groups.





SECONDARY OFFICERS

SECRETARY

The Secretary is an essential organiser and communicator, ensuring that the group's administrative needs are met, records are accurate, and members stay informed and connected. Even though the Secretary work closely with the executive, they report directly to the Treasurer. This role helps the group run smoothly, supporting its operations and fostering member engagement. This administrative role is responsible for managing documentation, communications, and record-keeping to ensure the smooth operation of SMOG.

The Secretary's key responsibilities include:

- **Meeting minutes and documentation:** The Secretary records minutes at all group meetings, capturing discussions, decisions, and action items. They are responsible for the timely distribution of the information after approval from the President. These minutes are essential for keeping members informed, tracking progress, and maintaining transparency within the group.
- **Managing group records:** The Secretary is responsible for organising and safeguarding important group documents, such as member lists, bylaws, meeting notes, and event details. This documentation helps keep the group organised and accessible for future reference.
- **Handling group correspondence:** Except for the route planning notifications the Head Road Captain handles, the Secretary manages all group communications, including emails, notices, and announcements. They notify members of upcoming meetings, events, and any changes or updates relevant to group activities.
- **Supporting membership administration:** The Secretary often oversees membership records, tracking member status, renewals, and new applications. They may help onboard new members, informing them about group policies and events.
- **Assisting with event planning:** In collaboration with other officers, the Secretary may assist in organising group events, coordinating schedules, and managing logistical details. They often help distribute event information to members to ensure effective participation. The responsibility extends to setting up internal executive meetings as and when requested by the President.





SMOG CONSTITUTION

v2.2 MARCH 2025

- **Working closely with the executive Committee:** The Secretary collaborates with the executive Committee to support group goals, provide organisational insights, and ensure that all administrative tasks align with the group's mission and values.

CHARITY OFFICER

The Charity Officer, who reports directly to the Treasurer, plays a key role in fostering the group's community engagement and social responsibility, helping to create a lasting positive impact through organised charitable work and strong community relationships. The Charity Officer obtains direction from the Committee regarding the annual budget and planned charity events, ensuring that all efforts align with the group's financial goals and objectives. They actively liaise with the Committee to explore prospects and opportunities where SMOG can make a meaningful impact. In support of these initiatives, the Charity Officer drives information gathering, assessing the needs and logistics for each identified activity. After each event, they share the outcomes and results with the Committee and members, highlighting the positive impact of the group's involvement and reinforcing the importance of their charitable contributions.

The Charity Officer's key responsibilities include:

- **Planning and coordinating charity events:** The Charity Officer organises fundraising activities, charity rides, and other events supporting essential causes for the group. They ensure that each event aligns with the group's values and goals, helping engage the members and the community.
- **Building relationships with charities:** This Officer establishes and maintains relationships with local charities, non-profit organisations, and community leaders. They identify causes that resonate with the group and coordinate collaborations, fostering a spirit of giving back.
- **Promoting participation:** The Charity Officer encourages group members to participate in charitable activities, raising awareness about upcoming events and the causes they support. They work to create enthusiasm within the group, ensuring strong member participation in philanthropic efforts.
- **Managing donations and fundraising efforts:** This role often includes overseeing the collection and distribution of funds raised during charity events. The Charity Officer ensures that all donations are handled transparently and reach the intended beneficiaries.





SMOG CONSTITUTION

v2.2 MARCH 2025

ROAD CAPTAINS (RC)

Road Captains are Motorcycle Safety Institute (MSI) Certified Road Captains reporting directly to the Head Road Captain. Road Captains are specialised Marshals trained to fill the gap when the Head Road Captain is unavailable or when the Road Captain is being trained. Thus, in addition to performing all Marshal functions, Road Captains may occasionally be asked to fulfil the role of the Head Road Captain temporarily.

MARSHALS

The Marshal in a motorcycle club is responsible for coordinating and ensuring the safety, organisation, and smooth execution of rides as instructed by the Head Road Captain.

The Marshal's key responsibilities include:

- **Supporting the Head Road Captain:** The Marshal assists the Head Road Captain manage the group's formation and ensure that all riders adhere to the planned route and safety protocols. They may also be required to help with route planning, scouting, and identifying potential hazards.
- **Maintaining safety and order:** During rides, the Marshal is responsible for maintaining order within the group, ensuring that riders stay in formation, follow traffic rules, and observe hand signals. They may ride in a designated position to help direct the group and keep everyone on track or roam the pack to ensure the safety of all riders.
- **Assisting with emergencies:** In case of accidents, breakdowns, or emergencies, the Marshal helps manage the situation, providing assistance or coordinating with the Head Road Captain to make necessary adjustments to the ride or route.
- **Promoting discipline and group values:** The Marshal reinforces group discipline and values during rides and events, reminding members of the group's expectations and ensuring that everyone represents the group responsibly.

DIRT ROAD CAPTAIN

The Dirt Road Captain is a specialised Road Captain responsible for the activities of the Head Road Captain. However, the responsibility, authority and accountability are limited to when SMOG members engage in a dirt road or off-road activity as an official SMOG activity. Thus, the Dirt Road Captain reports to the Head Road Captain.





SMOG CONSTITUTION

v2.2 MARCH 2025

TRAINING OFFICER

The Training Officer is responsible for organising and conducting training sessions that focus on riding techniques, safety protocols, and group riding etiquette. Training must boost rider skills and confidence on the road, especially for newer riders. By assessing each Member's skill levels, the Training Officer identifies areas for improvement and tailors training to meet the specific needs of individuals or the group as a whole.

In addition to training, the Training Officer promotes safety awareness by educating members on best practices, such as safe following distances, hand signals, emergency manoeuvres, and defensive riding techniques, ensuring that everyone adheres to the group's safety guidelines. They also mentor less experienced riders, offering guidance and support to help them integrate comfortably into the group.

The Training Officer works closely with the Head Road Captain and Marshals, coordinating preparations for group rides, including pre-ride briefings to review routes, formations, and protocols. Staying updated on the latest riding techniques, safety practices, and traffic laws, the Training Officer ensures that all training reflects current standards, fostering a culture of safety and skill within the group.





THE CODE OF CONDUCT OF MEMBERS

All members are responsible for knowing and understanding the SMOG constitution & bylaws with full proficiency. Members must likewise know, understand, and abide by the SMOG Members Code of Conduct. The purpose of this Code of Conduct is to preserve the Brotherhood of the SMOG MOTORCYCLE OWNERS GROUP.

GENERAL CONDUCT

Primary Responsibilities of a SMOG Member

A Member is always a representative of SMOG and is an ambassador for SMOG. Whether they are on Group time or off, they will conduct themselves in a way that praces SMOG in a positive light. A Member does not cease to be a Member when he or she removes their colours; therefore, a Member will adhere to this Code of Conduct during Group meetings and events, as well as during family times, work times, private times, and in all other scenarios not mentioned in this document. A member must at all times act within the boundaries of the law and must not commit acts which may be determined to be illegal or associated with an unlawful act. Members must always wear SMOG colours during events, rides and social activities concerning SMOG on the outside of their jackets or protective wear. SMOG officers are expected to wear their Officers Identification badge in their colours to assist members, guests, associates, and the public with their officer positions.

Performance of Duties as a Member

A SMOG Member shall perform all Group duties impartially, without favour of affection or ill will, and without regard to status, sex, race, religion, political belief or aspiration. All people with whom the Member interacts will be treated equally and with courtesy, consideration, and dignity. Members will never allow personal feelings, animosities or friendships to influence official Group conduct. They will conduct themselves in such a manner as to inspire confidence and respect for SMOG.

Discretion

Consistent and wise use of discretion will do much to preserve good relationships within the group and retain the confidence and trust of the public. There can be difficulty in choosing between conflicting courses of action. It is important to remember that a timely word of advice, rather than an escalated advancement of the situation through any means of public penalisation,





CODE OF CONDUCT

v2.2 MARCH 2025

can be a more effective means of achieving the desired level of cohesion amongst SMOG members. Disclosure of SMOG events, relationships, conflicts or other information on social media platforms is not permitted without the President's or committee's consent. Any Member making public statements or addressing the media as a spokesperson for SMOG may only do so under the explicit authority of the SMOG President duly mandating that Member to act on behalf of SMOG on that occasion. Failure to adhere to this ruling will result in immediate disciplinary action and suspension from SMOG, pending an investigation and ruling.

Use of Force

Every Member will refrain from unnecessary infliction of pain or suffering and will never engage in cruel, degrading or inhuman treatment of any person. "Pain or suffering", in this respect, refers to physical pain or suffering (infliction of pain on the body) and emotional and mental pain or suffering. Therefore, a Member will refrain from using their words to assault another person's character and integrity or reputation. A Member must exercise this restraint on Group time and off, in public forums, internet forums and (to the extent possible) in private conversations. Similarly, Members must also refrain from the unnecessary infliction of pain or acts of cruelty towards animals that may be deemed inhuman.

Confidentiality

Whatever a Member sees, hears, or learns of is confidential and will be kept secret unless the performance of duty or legal provision requires otherwise. Members of SMOG have a right to security and privacy, and information obtained about them must not be improperly divulged.

Integrity

A Member will not engage in corruption or bribery, nor will a Member condone such acts by other SMOG Associates or Members. The group demands that the integrity of its Members be above reproach. Therefore, members must avoid any conduct that might compromise integrity and undercut the public confidence in SMOG. Respect from the public cannot be bought; it can only be earned and cultivated. The integrity of the SMOG members is directly reflected in the SMOG brand.





CODE OF CONDUCT

v2.2 MARCH 2025

Cooperation with other MCs

A Member will cooperate with other MC Chapters outside of his own. A member, a chapter, or an MC may be one of many organisations that provide charitable services to a cause. A Member must assist brother Chapters and MCs fully and completely, with respect and consideration at all times.

Private Life

SMOG supports solid family values and integrity and does not condone or support any acts of infidelity or indiscretion which may cause damage or disrupt the relationships between SMOG members and their families or partners.

Members will behave in a manner that does not discredit SMOG or themselves. A Member's character and conduct must always be exemplary while off Group time. Thus, they may maintain a position of respect in the community in which they live and serve. The Member's behaviour must be beyond reproach.

Finances

No SMOG Member will accept any payment, commission or gratuity in connection with their membership to SMOG, unless duly authorised by the Primary Officers of SMOG. Misappropriation of SMOG funds or the funds of a senior associate is misconduct and subject to immediate disciplinary action. SMOG retains its rights to take legal action against theft or misappropriation of SMOG funds should it be deemed necessary.





CODE OF CONDUCT

v2.2 MARCH 2025

CONDUCT WITHIN THE GROUP

Conduct with members

Brotherhood

A Member's loyalty to another Member is indivisible from his loyalty to SMOG. A Member loves another Member as his brother or sister. This means that they accept the faults and flaws of other Members (as long as those faults and weaknesses do not violate Bylaws or the Code of Conduct of SMOG).

Restraint

A Member will refrain from using words to assault another Member's character and/or reputation. Members must exercise this restraint both on Group time and off, in public forums, internet forums, and (to the extent possible) in private conversations.

Conduct with members' partners

Loyalty

A Member's loyalty to a SMOG member's partner is indivisible from his loyalty to SMOG. This means that he accepts the faults and flaws of said partner (as long as those faults and flaws do not violate Bylaws and/or the Code of Conduct of SMOG), he creates a safe environment for self-expression, and he speaks highly of a partner in public and private forums.

Conduct of Guests accompanied or invited by SMOG Members

Respect

Guests accompanying or invited by a SMOG member to join a SMOG event or outing must conduct themselves in a manner expected of a SMOG Member. Guests must maintain respect for fellow SMOG members and committee members at all times. Guests will remain the responsibility of the inviting Member, who is expected to ensure that the manner and actions of said Guest remain respectful to SMOG and the SMOG members and associates.





CODE OF CONDUCT

v2.2 MARCH 2025

Sanctity

To preserve the sanctity of the relationship between a Member and his Associate, to preserve the sanctity of the relationship amongst Members and guests, as well as to preserve and strengthen the ties of fellowship among SMOG Members and guests, a Member should secure the knowledge and approval of his Associate before finding himself alone with a Guest, or Guest's Associate.

Restraint

The Member responsible for the Guest will ensure that the Guest will refrain from using their words to assault the character and/or reputation of a Member, Associate or fellow Guest.

Conduct at Events

Beyond Reproach

A Member is always a representative of SMOG. When attending an event hosted by SMOG (or any event hosted by another MC or other charitable organisation), they must conduct themselves in a way that graces SMOG in a positive light. Their behaviour must be beyond reproach.

Alcohol

A Member must observe the alcohol and beverage restrictions of the club, organisation, or venue hosting the event. Where alcohol is prohibited, they shall not drink. Where alcohol is permitted, a Member may partake of that alcohol but do so wisely. They will not drink to excess, become belligerent, violent, sloppy, or loud, or quarrel with other Members. If a Member appears to be beyond acceptable intoxication levels, they must heed requests from other Members without argument, whether they feel the assessment of their intoxication is appropriate or inappropriate. If members feel they were unfairly dealt with, they may address the issue at the next meeting. No Member is permitted to ride a motorcycle or commandeer any vehicle if their level of intoxication is beyond that which is legally permissible for the safe operation of a vehicle.





CODE OF CONDUCT

v2.2 MARCH 2025

Lewd Acts

A Member must observe the restrictions placed on lewd acts by the Club, Organization, or Venue hosting the event. Where lewdness is prohibited, they shall not perform or simulate lewd acts. SMOG is a family group, often incorporating children in our activities. Thus, even when lewd acts are permitted, Members will not denigrate SMOG by participating in lewdness. If a Member appears to be participating in or simulating lewd acts, they must heed the warnings of other Members without argument, whether they feel the assessment of their lewdness is appropriate or inappropriate. If members feel they were unfairly dealt with, they may address the issue at the next meeting.

Accountability

It is each Member's duty to uphold, adhere and execute the group's disciplinary code if placed in such a position.





SMOG BYLAWS

1. DEFINITIONS AND INTERPRETATION

- 1.1. "SMOG" means the common law association constituted by these Bylaws and fully known as SMOG MOTORCYCLE OWNERS GROUP;
- 1.2. "Primary Officers" means collectively the body of elected officers bearers of SMOG comprising the President, the Vice President, the Treasurer, the Sergeant At Arms, and the Head Road Captain;
- 1.3. "Primary Officer" means any one of the Primary Officers;
- 1.4. "Secondary Officers" means the body of appointed officers bearers of SMOG comprising the Secretary, Charity Officer, Dirt Road Captain, Training Officer, Road Captain and Marshal.
- 1.5. "Officer" means any one of the Primary Officers or Secondary Officers;
- 1.6. "Member" means the Members on the adoption of these Bylaws and subscribes to the aims and objectives of SMOG, and becomes a Member upon application to the Primary Officers;
- 1.7. "Associate Member" means any person being a pillion and family member regularly attending SMOG activities;
- 1.8. "Good Standing" means, in relation to a Member, when determined at the relevant time, that the Member's full annual membership fees must be paid up in full and he/she must have an active SMOG number, and no disciplinary proceedings are pending against such Member;
- 1.9. "Code of Conduct" means the code of conduct each Member is obliged to adhere to at all times;
- 1.10. "Membership Form" means the form each Member is obliged to sign in writing or to be electronically submitted by each Member;
- 1.11. "Officers' Responsibilities" mean the duties and responsibilities of each Officer respectively;
- 1.12. "Financial Year" means the financial year of SMOG, being the period of 12 (twelve) calendar months ending on the last day of December each year;
- 1.13. "Ordinary Resolution" means an ordinary resolution adopted by the Members in a general meeting by a simple majority vote of the Members present at the meeting in question, provided that such Members constitute a quorum; - Ordinary Resolutions





are general matters such as approving financial statements or appointing Primary Officers.

- 1.14. **"Special Resolution"** means a resolution specifically designated as such in these Bylaws and adopted by the Members in a general meeting by at least 75% (seventy-five percent) of the Members present at the meeting in question, provided that such Members constitute a quorum; - Special Resolutions are significant decisions, such as amending the constitution and bylaws or dissolving SMOG.
- 1.15. **"non-political"** means and implies that SMOG should not be affiliated with any political organisation and also must not do any work or give the perception in regards to being politically aligned with any political organisation;
- 1.16. These Bylaws provide a framework for SMOG.

2. LEGAL STATUS AND A NON-PROFIT ASSOCIATION

- 2.1. SMOG shall not be entitled to carry on any trading or other profit-making activities or participate in any business, profession or occupation carried on by any of its Members or provide to any of its Members financial assistance or any premises or continuous services or facilities for the purpose of carrying on any business, profession or occupation.
- 2.2. No part of the income or assets of SMOG shall be paid directly or indirectly, by way of dividend, donation or otherwise, to any person.
- 2.3. The income and assets of SMOG shall be applied solely for investment and to promote the aims and objectives for which it is established.

3. AIM AND OBJECTIVES

- 3.1. The aim and objectives of SMOG are:
 - 3.1.1. The SMOG Motorcycle Owners Group is a motorcycle riders group which has been established in the interest of friends (old and new) and family through a shared passion and interest, namely the love of motorcycles;
 - 3.1.2. To promote the development of SMOG and to provide a forum where members can share their experiences relating to this motorcycle group;
 - 3.1.3. To promote orderly, efficient and responsible safe riding of SMOG;
 - 3.1.4. To initiate and enforce appropriate action where problems arise as regards behaviour not consistent with the Code of Conduct;





4. MEMBERSHIP AND MEMBERSHIP FEES

- 4.1. Membership of SMOG shall be open to all and shall be subject to the criteria as set out in these Bylaws;
- 4.2. A person who believes they qualify for membership must apply to become a Member of SMOG by completing the Membership Form either manually in writing or in electronic format;
- 4.3. The Primary Officers shall be entitled to set criteria from time to time that will be applicable to qualify for membership;
- 4.4. The Primary Officers may determine at any time whether to charge a membership fee and, if so, the amount and other terms and conditions of such fee;

Although:

- 4.5. Membership fees are to be approved by the annual general meeting of SMOG with an Ordinary Resolution;
- 4.6. Members admitted to membership shall be entered in the Register according to their status as Members and deleted after termination of membership;
- 4.7. Membership is automatically renewed annually;
- 4.8. The Primary Officers shall be entitled to terminate the membership of a Member who is in default to pay any part of his membership fee;
- 4.9. If a Member is not in Good Standing, such Member shall not be entitled to:
 - 4.9.1. Vote, either on a show of hands or on a poll, on any ensuing annual general meeting or general meetings of SMOG; and/or
 - 4.9.2. participate in any activities of SMOG.
- 4.10. When signing the Membership Form to become a Member of SMOG, the Member acknowledges and unconditionally:
 - 4.10.1. Consents to their personal information being processed as envisaged in the Protection of Personal Information Act for purposes of the aims and objectives of SMOG, including, without limitation, communication with its Members from time to time, which SMOG shall be entitled to do unless a Member specifically objects thereto;





4.10.2. Agrees to all the terms and conditions set out in these Bylaws which are then in force, or which subsequently may be altered or amended and in force at any future time (including, without limitation, the Code of Conduct).

4.11. No person shall be absolved from the observance and application of the Bylaws, rules and regulations because he/she may not have received a copy thereof.

5. DISCIPLINARY MATTERS REGARDING MEMBERS AND PROCEDURES

5.1. In the event of any complaint against a Member of SMOG lodged in writing to the President and Secretary, the Primary Officers shall appoint a Disciplinary Committee ("Committee") to deal with the matter at their earliest convenience if it is deemed that the Primary Officers cannot resolve the matter sooner

5.2. If a Member is found to be making public statements in contravention of the Code of Conduct, the Primary Officers may, if appropriate, take disciplinary action to rectify the matter and, if appropriate, make a public statement in this regard.

5.3. All complaints not specifically handled and resolved by the Primary Officers must be investigated and dealt with by the Disciplinary Committee ("Committee"). The Committee must be independent and have no prior involvement with the complaint and shall be no less than 4 (four) persons and constituted in the following manner:

5.3.1. Chairman to be appointed;

5.3.2. 1 (one) Primary Officers;

5.3.3. 2 (two) Secondary Officers;

Normal hearing procedures will be followed.

5.4. If such Member is found guilty of misconduct (including, without limitation, a criminal offence), the Chairman shall recommend to the President within 7 (seven) days of the conclusion of the hearing the following sanctions:

5.4.1. To issue a warning to the Member; or

5.4.2. Suspension of the membership of such Member for a period no longer than 12 (twelve) months or

5.4.3. Termination of the membership of such Member on the basis contemplated in clause 6 below and/or





5.4.4. Removal of such Member from office with immediate effect if he/she serves as an Officer at that relevant time.

5.5. The appeal hearing will be conducted as follows:

5.5.1. The Member will make verbal and written submissions in support of the appeal but may not submit evidence not previously submitted, whether on the merits or in mitigation of the sanction imposed;

5.5.2. The Primary Officers will review the appeal and forward their findings to the Committee and the Member concerned.

5.5.3. The findings of the Primary Officers in favour of the Member or the Committee will be final, and no further conversation or interaction will be entertained.

6. TERMINATION OF MEMBERSHIP

6.1. A Member shall cease to be a Member of SMOG :

6.1.1. Upon receipt by SMOG of written notice or per email from the Member of his resignation from SMOG and such resignation will be effective from the last day of the calendar month during which such notice was given; or

6.1.2. If the Member fails to pay his annual membership fee or

6.1.3. If the membership of a Member is terminated,

A Member shall not be entitled to the repayment of any membership fees already paid.

7. REGISTER OF MEMBERS

7.1. A Register of the Members is maintained and entered therein:

7.1.1. The names and addresses of the Members;

7.1.2. The date at which the name of any person was entered in the Register as a Member;

7.1.3. The date at which any person ceased to be a Member and

7.1.4. Such other details or information the Primary Officers may decide from time to time.

7.2. the Treasurer and Secretary shall keep Such Register and shall not be open to the inspection of the Members or any third party,





- 7.2.1. unless otherwise resolved by the Primary Officers and subject to any restrictions from time to time imposed by SMOG in general meeting
- 7.2.2. unless required by law to furnish details about a Member for a legal matter to an officer of the law.

8. ANNUAL GENERAL MEETING AND OTHER GENERAL MEETINGS OF MEMBERS

- 8.1. SMOG shall hold an annual general meeting preferably before the end of each Financial Year but not later than 6 (SIX) months after the end of each Financial Year. The annual general meeting shall be held at the time, date and place determined by the Primary Officers.
- 8.2. Invitations by SMOG to social activities, events and rides shall not be construed as general meetings of the Members.
- 8.3. An annual general meeting shall be called on at least 14 (FOURTEEN) clear days' notice in writing.
- 8.4. All the Members in Good Standing shall be entitled to receive notice of the annual general meeting.
- 8.5. SMOG should specify whether meetings, activities and events are 'closed' or 'members only' or 'open', as follows:
 - 8.5.1. Closed meetings, activities and events are those that are open to Members and no more than 2 (two) Guests per Member;
 - 8.5.2. Members only meetings, activities and events are those that are open only to Members in Good Standing;
 - 8.5.3. Open meetings, activities and events are those that are open to Members and other guests as invited.

9. PROCEEDINGS AT GENERAL MEETINGS

- 9.1. The annual general meeting shall be a member meeting for all the Members in Good Standing. Such annual general meeting shall be entitled to deal with and dispose of the following matters:
 - 9.1.1. the report of the President of SMOG in respect of the affairs and activities of SMOG for the Financial Year to date;
 - 9.1.2. The consideration of the financial statements of SMOG for the Financial Year to date; (Treasurer)





- 9.1.3. The election of Primary Officers and other officers (if any) in the place of those retiring;
- 9.1.4. Such other motions, discussion points or other matters submitted by the Primary Officers to the meeting; and
- 9.1.5. Such motions and discussion points, supported by at least 3 (three) Members of which notice in writing or per email has been given and received by the Secretary of SMOG by no later than 7 (SEVEN) clear days before the date of the meeting.
- 9.2. A quorum of Members is present at the time when the meeting proceeds to business. (25% (twenty five percent) of all Members)
- 9.3. If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall be dissolved.
- 9.4. At any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands.
- 9.5. Scrutineers shall be appointed by the Chairperson of the meeting to determine the result of the vote, and their decision, shall be announced by the Chairperson of the meeting.
- 9.6. In the case of an equality of votes, the Chairperson of the meeting shall be entitled to a second or casting vote.
- 9.7. Votes must preferably be given personally; however, proxy votes will be accepted only when the Member can furnish the Chairperson with a written communication that the Member is officially allowed to vote on behalf of another Member in Good Standing.

10. CONDUCT OF AFFAIRS OF SMOG BY THE PRIMARY OFFICERS/COMMITTEE

- 10.1. The affairs of SMOG shall be conducted and managed by the Primary Officers. It will be the joint responsibility of the Primary Officers that all decisions taken by the Primary Officers at meetings of the Primary Officers be implemented.
- 10.2. The Primary Officers shall have all such powers as are necessary for the proper attainment of the aims and objectives set out in these Bylaws and shall, in particular, have the following express powers and duties:
 - 10.2.1. To facilitate the exchange of ideas and act as a clearing house for ideas, priorities and problems with respect to the aims and objectives of SMOG ;
 - 10.2.2. To establish and publish a newsletter on a website or Facebook page for the benefit of its Members and/or interested persons;





- 10.2.3. By collaboration and otherwise to avoid unnecessary duplication of effort in the promotion of the aims and objectives of SMOG;
- 10.2.4. To institute conduct, defend, compound or abandon any legal proceedings by or against SMOG or its officers, or otherwise concerning the affairs of SMOG;
- 10.2.5. to open bank accounts in the name of SMOG and to draw, accept, endorse, make and execute bills of exchange, promissory notes, cheques and other negotiable instruments, or otherwise to invest the affairs of SMOG , and to appoint a person or persons who shall be entitled on behalf of SMOG to attend to any of the above;
- 10.2.6. To determine whether amounts received in relation to the aims and objectives of SMOG constitute income or capital for purposes of these aims and objectives;
- 10.2.7. To employ, act on the advice of, and pay out of the funds of SMOG the reasonable fees and disbursements of auditors, attorneys, counsel and other professional consultants in connection with the affairs of SMOG if needed;
- 10.2.8. To receive and make donations;
- 10.2.9. Be obliged to keep proper accounting records that accurately reflect all the income and expenditure, assets and liabilities of SMOG; and
- 10.2.10. To make, vary and repeal rules for the regulation of the affairs of SMOG, its Officers and servants, or the Members of SMOG, provided that such are not inconsistent with or contrary to the Bylaws herein contained.
- 10.2.11. Signing rights – President, Vice President and Treasurer (always 2 i.e. President/Treasurer or Vice President/Treasurer)

11. PROCEEDINGS OF THE PRIMARY OFFICERS

- 11.1. The Primary Officers may meet for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, provided that:
 - 11.1.1. Reasonable notice shall be given of meetings of the Primary Officers and an agenda shall be circulated at least 7 (seven) days in advance of the meetings unless for reasons of urgency that is not possible;
 - 11.1.2. The Primary Officers shall meet regularly at such intervals as they may from time to time determine for the dispatch of business;
- 11.2. Questions arising at any meeting of the Primary Officers shall be decided by a majority of votes.





- 11.3. For the purposes of voting if consensus cannot be reached by the Primary Officers and to determine whether a majority is attained:
 - 11.3.1. Each of the Primary Officers shall have one vote; and
 - 11.3.2. The President shall have a second or casting vote in case of an equality of votes.
- 11.4. If a quorum (80% of Primary Officers) is not present at a meeting of the Primary Officers, that meeting shall be adjourned to the same time and place in the following week or, if that is not a business day, to the following day and the President shall ensure that an electronic notice of such adjournment is given to all Primary Officers. The Primary Officers present at the adjourned meeting shall constitute a quorum even if they do not meet the above-mentioned requirements.
- 11.5. The President shall act as Chairperson for any meeting of the Primary Officers held during his/her term of office. If there is no such Chairperson or if at any meeting he/she is not present within 15 (fifteen) minutes after the time appointed for holding the meeting or has notified his inability to be present or is unwilling to act as Chairperson, the Vice President shall act as Chairperson, and if he/she cannot or will not act, the Primary Officers present shall choose one of their number to be Chairperson of the meeting, given a quorum (80% of Primary Officers) can still be achieved.

12. NUMBER AND ELECTION OF PRIMARY OFFICERS

- 12.1. The number of Primary Officers shall not be more than 5 (Five), i.e. the President, Vice President, the Sergeant at Arms, the Treasurer, and the Head Road Captain.
- 12.2. Upon the adoption of these Bylaws, the persons signing these Bylaws in their respective capacities shall act as the Primary Officers as designated to each of their names.
- 12.3. A Primary Officer shall hold office in the position elected and appointed until the third annual general meeting immediately following his/her last election and appointment, and a retiring Primary Officer shall continue to act as a Primary Officer throughout the meeting at which he/she retires and his/her retirement shall become effective only at the end of such meeting.
- 12.4. Primary officers will be elected by a majority vote of the SMOG members, and such officers will carry a term of three years, which will be reviewed annually for a vote of confidence. Should an elected officer receive a majority vote of no confidence at any of the annual reviews, then such Officer's term shall be terminated, and a new election shall be voted in as a replacement to serve for the balance of the ousted Officer's term.





BYLAWS

v2.2 MARCH 2025

Similarly, if an elected officer removes himself from his post for personal reasons, then a replacement officer shall be elected by majority vote, and will serve in that position for the remainder of the resigning Officer's term.

- 12.5. The Primary Officers shall, from time to time when necessary, procure that the Members nominate from the ranks of Members in Good Standing persons for election at the next annual general meeting or general meeting of in accordance with the following procedures:

12.5.1. Primary Officers to be nominated for election: President, Vice President, Treasurer, Sergeant at Arms, and Head Road Captain;

12.5.2. Any Member in Good Standing may be nominated;

12.5.3. Any current Primary Officer who is duly nominated shall be eligible for re-election to his/her position or for election to any other duly nominated position;

12.5.4. Any Member in Good Standing is eligible to be nominated to any one of the Primary Officer positions, and a Member can be nominated for more than one position. If elected to one of the positions, his nomination to the other positions to be elected will automatically be recalled;

12.5.5. A call for nomination shall be issued to all Members at least 2 (two) weeks before the Annual General Meeting (AGM), calling for nominations to any or all Primary Officer positions.

12.5.6. Members must electronically communicate their nominations directly to the President no later than 1 (one) week before the AGM.

12.5.7. The President will discuss the nomination with the respective nominee to confirm their willingness to accept such a nomination. Subsequently, the President will compile a list of all nominations and the positions for which they were nominated and present the list to the Primary Officers for final approval.

12.5.8. The list of candidates thus approved shall be eligible for election as Primary Officers at the annual general meeting, and no other person shall be eligible for election not nominated and approved;

- 12.6. The election on the Annual General Meeting will be in the order of President, Vice President, Sergeant at Arms, Treasurer and Head Road Captain, in consecutive series of voting for each position; When any Primary Officer retires after completing his term of office, the vacancy will be filled as follows:



- 12.6.1. The retiring Primary Officer shall vacate his office immediately upon completion of the annual general meeting of SMOG, if not re-elected, and be replaced with the newly elected Primary Officer, provided that the retiring Primary Officer must use best endeavours to ensure a seamless transfer of his duties and responsibilities to newly elected Primary Officer.
- 12.7. Any vacancy or casual vacancy that arises in the ranks of the Primary Officers or a vacancy created by the removal of a Primary Officer may be filled by the Primary Officers. As a casual vacancy the Primary Officer so appointed shall be subject to the same time and to the same terms, qualifications and conditions which exist;
- 12.8. No Primary Officer can hold more than one position as Primary Officer but is empowered to simultaneously hold a position as a Primary Officer and as a Secondary Officer. However, a Primary Officer may not simultaneously assume a Secondary Officer role in its own reporting line.

13. SECONDARY OFFICERS AND COMMITTEES

- 13.1. The Primary Officers shall, each Financial Year as soon as possible after the conclusion of the annual general meeting, appoint persons with a specific skill and/or know-how as Secondary Officers, and these persons do not necessarily have to be involved in the day-to-day running of SMOG.
- 13.2. Any vacancy or casual vacancy that arises or a vacancy created by the resignation or removal of a Secondary Officer may be filled temporarily by the Primary Officers as a casual vacancy until the new Secondary Officer is appointed.
- 13.3. The Primary Officers will have the responsibility to oversee the performance of the Secondary Officers.
- 13.4. The Primary Officers may appoint more than one Member in Good Standing to the same Secondary Officer position or one Member in Good Standing for more than one position as a Secondary Officer.
- 13.5. All Secondary Officers must be Members in Good Standing. They should have the desire to serve and have pride in upholding the aims and objectives of SMOG and abide by and actively pursue the principles set out in the Code of Conduct.
- 13.6. No Secondary Officer or ordinary member shall present SMOG at an event or function without the explicit permission of the President and the executive committee, regardless of the portfolio the Secondary Officer or member fills at that time.



- 13.7. Meetings/skill riding/procedures must be coordinated by Head Road Captain to President/Vice President and minutes shall be kept by Committee. President/Vice President can join activities at any time;
- 13.8. The Head Road Captain will propose his/her Road Captains, Marshals, Sweeps, Biker Buddies and Safety Officers for FINAL approval and acceptance into the respected Secondary Officer roles by the Primary Officers.
- 13.9. No member of any Committee shall be entitled to any remuneration for serving on such Committee but may, with the approval of the Primary Officers and subject to funds being available, be entitled to reimbursement of expenses reasonably incurred on behalf SMOG and supported by the presentation of official receipts.
- 13.10. The Primary Officers shall mandate specific Member(s) of a Committee to address, and or make public statements, and or make public announcements, in matters pertaining to SMOG.
- 13.11. No Officer shall be entitled to a fee or honorarium for performing his duties and responsibilities. However, reasonable travel and other expenses incurred by an Officer on the affairs SMOG may be paid to such Officer if approved by the Primary Officers.

14. DELEGATION OF POWERS TO THE MANAGEMENT COMMITTEE

- 14.1. All contracts, deeds, cheques and other documents which are required to be signed on behalf of SMOG, shall be signed in such manner as the Primary Officers shall from time to time determine (President/Vice President/Treasurer – signing rights)

15. VACATING OF OFFICE

- 15.1. The office of a Primary Officer and/or a Secondary Officer and/or any member of a Committee shall be vacated if the person concerned:
 - 15.2. Ceases to qualify to be in position as appointed;
 - 15.3. becomes insolvent;
 - 15.4. becomes in the discretion of the Primary Officers so mentally or otherwise defective that he can no longer properly execute his office or
 - 15.5. Resigns their office by giving written notice to the highest-ranking active Primary Officer (or second-highest-ranking Primary Officer, should they, at the time of resignation, hold the highest-ranking position) or
 - 15.6. Absents himself from 2 (two) consecutive meetings in question without special leave of absence, and it is resolved by the Primary Officers that his office be vacated; or





- 15.7. Is removed from office by an Ordinary Resolution duly passed by a general meeting of SMOG.

16. MINUTES

- 16.1. The Primary Officers and Special Committees of SMOG shall cause minutes to be recorded for this purpose:
- 16.1.1. of all appointments of Secondary Officers made by the Primary Officers;
 - 16.1.2. of the names of the Members present at each meeting of the Primary Officers of any such Committee; and
 - 16.1.3. of all resolutions and proceedings at all meetings of SMOG and of the Primary Officers and of such Committee.
- 16.2. A register of every Officer present at any respective meeting of the Officers and any member of a Committee referred to in this clause 16 shall be recorded by the SMOG Secretary or the Secretary temporarily appointed into a Special Committee.

17. SMOG ACTIVITIES AND ROAD SAFETY AND MARSHAL CORPS

- 17.1. SMOG shall occasionally arrange meetings, functions, events, and social activities and should promote SMOG. These meetings, functions, events and activities are generally open to all Members in Good Standing. Members can invite interested friends to join them, subject to house rules made occasionally by the Primary Officers and permission granted.
- 17.2. Every rider and pillion participating in an official SMOG ride shall be under the direct guidance of the HRC or such Road Captain appointed by the HRC for that specific ride. No person may give any instructions concerning the ride without consent of the HRC, or appointed Road Captain for that ride, who will officially inform all participating riders of the riding arrangements and applicable rules. If any such rider and/or pillion indicates his/her unwillingness to subject himself/herself to the aforesaid riding arrangements and rules, the HRC or such Road Captain appointed by the HRC for that specific ride shall be entitled in his sole discretion before or during the ride to exclude such rider and/or pillion from further participation in the ride.
- 17.3. In the event of the HRC or appointed Road Captain not being able to fulfil his duties during a ride, he must delegate his duties to another Road Captain.
- 17.4. Only riders with a legal motorcycle license or legal learner's license may participate in SMOG rides. Equally, riders may only operate motorcycles with an engine displacement, which they are legally allowed to operate.





- 17.5. A Marshal Corps shall be appointed from amongst the Members in Good Standing.
- 17.6. The HRC will propose the appointment of Marshals, but the appointments will be made by Primary Officers, after consultation with the HRC.
- 17.7. The operational procedures of the Marshal Corps to be contained and set out in the Marshal Code of Conduct will be determined by the HRC and implemented after consultation.

18. DISCLAIMER AND INDEMNITY

- 18.1. Every Member and their Guest (s) attend and participate voluntarily and at their own risk in any SMOG meeting, function, event or activity (including, without limitation, any ride arranged by SMOG) ("Event") and, to the extent permitted by law, no Member shall hold SMOG or any Officer or Member responsible for any loss, damage or injury sustained in attending and participating in any such Event or while travelling to or from such event. As further confirmation of the afore-going, each Member shall be bound by the WAIVER AND INDEMNITY contained in the Membership Form or which subsequently may be altered or amended and in force at any future time.
- 18.2. SMOG, its Officers or any of its associations shall not be held responsible for the acts of any individual Member at any time. Nor will the views expressed by a single Member in any way reflect the views of SMOG.

19. ACCOUNTS

- 19.1. On the last day of the Financial Year the Primary Officers shall cause to be framed an income statement and balance sheet of SMOG in accordance with the requirements of SMOG.
- 19.2. The accounting records shall be kept in the office of the Treasurer and shall always be open to the inspection of the Primary Officers and Members;
- 19.3. The Treasurer shall, from time to time, cause to be prepared and laid before SMOG in general meeting annual financial statements in accordance with clause 9.1.2.

20. AMENDMENT OF THE BYLAWS

- 20.1. Subject thereto that an annexe to these Bylaws may be substituted, amended or added, it shall be competent for the Primary Officers to amend or add to any of the provisions of the Bylaws, being adopted by a duly convened and constituted meeting of Members in Good Standing.





21. DISSOLUTION OF SMOG

- 21.1. SMOG shall be dissolved if needed and agreed upon by all SMOG Members in Good Standing once a Special Resolution has been tabled and accepted by all those Members involved.

22. DISPUTE RESOLUTION

- 22.1. If a dispute arises between any one or more Members (including an Officer) and the Primary Officers or between the Secondary Officers and cannot be resolved by the parties involved within a period of 14 (fourteen) days, it must be referred to a Special Committee of SMOG Members, explicitly appointed to arbitrate the situation. The decision of the Special Committee will be final and binding on all the parties in dispute.





MEMBER OF SMOG APPROVING THESE BYLAWS

1

PARTICULARS OF MEMBER: PRESIDENT

DATE AND SIGNATURE OF MEMBER

Name: _____

Email address: _____

Signature _____

Mobile Number: _____

Date: _____

2

PARTICULARS OF MEMBER: VICE PRESIDENT

DATE AND SIGNATURE OF MEMBER

Name: _____

Email address: _____

Signature _____

Mobile Number: _____

Date: _____

3

PARTICULARS OF MEMBER: TREASURER

DATE AND SIGNATURE OF MEMBER

Name: _____

Email address: _____

Signature _____

Mobile Number: _____

Date: _____

4

PARTICULARS OF MEMBER: SERGEANT AT ARMS

DATE AND SIGNATURE OF MEMBER

Name: _____

Email address: _____

Signature _____

Mobile Number: _____

Date: _____

5

PARTICULARS OF MEMBER: HEAD ROAD CAPTAIN

DATE AND SIGNATURE OF MEMBER

Name: _____

Email address: _____

Signature _____

Mobile Number: _____

Date: _____





SMOG MOTORCYCLE OWNERS GROUP

MEMBERSHIP FORM

APPLICATION AND RELEASE FORM

OFFICE USE ONLY		v2.2 MARCH 2025	
MEMBER NO			
FEES PAID		Yes	No
DATE			

PERSONAL PARTICULARS

Name:		Surname:	
Nickname:		Mobile Number:	
ID Number:		Date of Birth:	/ /
Email address:			
Spouse/Partner Name		Spouse/Partner Surname:	

PREVIOUS MEMBERSHIPS

Have you been or are you a member of a motorcycle organisation such as an MC or Group?	☐ Yes	☐ No	
Organisation:		Membership status:	
Date joined:		Date left:	
Reason for leaving			

MOTORCYCLE PARTICULARS

Drivers Licence No:		Code:	
Motorcycle Make:		Model:	
Registration Number:			

SPONSOR PARTICULARS *(Your sponsor is the SMOG Member that introduced you to SMOG)*

Name:		Surname:	
SMOG Position:		Mobile Number:	

EMERGENCY INFORMATION: *(This information will be kept confidential and used only in an emergency)*

Medical Aid:		Number:	
Plan:		Blood Group:	
Emergency Contact:		Contact number:	
Medication:			

DECLARATION: I hereby agree to abide by it as a Member of this SMOG. The Member acknowledges and unconditionally agrees to all the terms and conditions set out in the Bylaws governing the affairs of SMOG. The Member whose application for membership has been accepted shall be bound by the Bylaws, rules and regulations of SMOG, which are then in force or which subsequently may be altered or amended and in force at any future time (Including, without limitation, the Code of Conduct).





SMOG MOTORCYCLE OWNERS GROUP

MEMBERSHIP FORM

APPLICATION AND RELEASE FORM

OFFICE USE ONLY		v2.2 MARCH 2025	
MEMBER NO			
FEES PAID		Yes	No
DATE			

THIS IS A RELEASE - INDEMNITY / WAIVER OF LIABILITY by the Member participating or involved in whatever capacity in any event and activity conducted by SMOG ("Event"). When signing this Membership Form manually in writing or by the electronic submission thereof, I hereby declare, by doing so, that:

1. I fully acknowledge and understand the risks and dangers inherent in motorcycling, acknowledge that I have chosen out of my own free will without any undue influence to participate in the Event voluntarily, and expressly agree to assume the entire risk of my participation therein;
2. I hereby release, indemnify and hold harmless SMOG president, respective officers and any other member participating in the Event.
3. Any claims or suits which I have or may later have relating to my person (including paralysis or death) and/or property or any costs incurred or damages suffered by me, whether or not such claims, suits, costs or damages result from negligence (except gross negligence and wilful intent) on the part of any or all of the Released Parties arising from, or in connection with, my participation in whatever capacity in the Event, and I assume all risks of injury and damage to my person and property arising, directly or indirectly, from the conduct of the Event; or
4. Any act or omission arising from, or in connection with, the conditions, qualifications, instructions, rules or procedures under which the Event is conducted by anyone of the Released Parties; or
5. Any criminal or civil liability imposed upon a Released Party arising, directly or indirectly, from any act or omission by me.

I UNDERSTAND THAT THE ABOVE MEANS THAT I AGREE NOT TO SUE THE "RELEASED PARTIES" FOR ANY INJURY OR RESULTING DAMAGE TO MY PERSON OR PROPERTY ARISING FROM OR IN CONNECTION WITH THE PERFORMANCE OF ANY EVENT IN WHATEVER CAPACITY. (With pillion passenger if applicable)

I acknowledge and consent to photographs being taken, and video material recorded during the Event and further that these photographs and/or video material containing image/s of me be used in SMOG. (With pillion passenger if applicable)

NAME: _____

SURNAME: _____

MEMBER SIGNATURE: _____

DATE: _____

SPONSOR OR WITNESS: _____

DATE: _____

APPROVAL

PRESIDENT _____

DATE: _____

VICE PRESIDENT _____

DATE: _____

